

11/18/13

Hi everyone in the GD course,

This is our final lesson and final week. I know many of you are "playing catchup" so I am going to feature one fascinating topic that you can read through and enjoy when time allows. There is no new big project to write so hopefully you can "end strong" and finish up all the items from the last week or two by Friday of this week when we officially end.

### Only Required Work of the Week

In our final week, I would like you to go through our WIKI one more time at [tinyurl.com/sconlineGD](http://tinyurl.com/sconlineGD) and

a) see if you can fill in several of the vocab words that have not yet been described

b) read through the Columbus Day projects and partner writeups; please add **comments** with your name, creating a nice fabric of connections amongst you

Bob



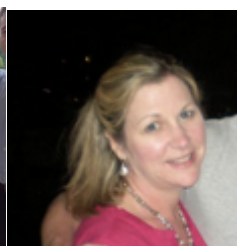
Connor



Jo



Lisa



Terri



Wynnette



Team 1 - Jo and Connor (FL and TX)

Team 2 - Lisa and Wynnette (TX and FL)

Looked into a few google apps and found them intriguing -- favorite was Lucidchart, a tool for drawing flowcharts.

Team 3 - Bob and Terri (TX and WA and TN)

The app we chose to explore is *Presentation Remote*, which allows your iphone to be a remote that controls the viewing of your Google Presentation.

## EXCERPTS



Bob:

Work as teams of 2 to learn more about the two stories of Creation in Genesis 1 & Genesis 2. Produce the equivalent of a Venn diagram using as many technological innovations as you like.



Connor:

Another thing I've actually done is I've linked a Google Doc to each of my class periods' class web pages, during our *A Midsummer Night's Dream* unit, and I've instructed them to add to the page any literary terms, plot notes, Shakespeare notes, etc (this functions as a sort of Wiki page, like this one!) It's worked very well so far.



Jo:

Since my students do not have access to GD, I will be making up a quiz to see how much my daughter knows about Florida history.



Lisa:

I will be using the Google Forms to create an online quiz for my students. I will have students refer to a url on my website and complete the quiz.



Terri:

Using a combination of google spreadsheet and flippity.net, create a set of vocabulary flashcards (set of terms to be determined: vocab lists per week, vocab from books assigned in class...)



Wynnette:

I plan on giving my students a vocab quiz using the GD Survey Form next week. This will expand my students exposure to GD.

**New Topic of the Week (Optional)**

This innovative "add-on" to GD was created in the summer of 2012 and is called **Doctopus**. It allows you to take a Google Doc and distribute it to all your students creating an organization within a spreadsheet with several unique features:

- \* you can set a deadline for your students and then automatically "lock" the document at a certain time so that no more entries can be made
- \* you can create several levels of the same document (for examples Level A for more capable students and Level B for weaker students) and easily stay organized on a spreadsheet

I have created a 16 minute video which takes you through this very neat add-on and have "done a simulation" with all of you for this week: <http://youtu.be/brTFRdGj83c>

*I believe several of you will use it and love it and say it is one of the most valuable things you learned in the course!*

**Doctopus: A helper script for managing Google Docs projects with students****Features**

- Manages a single assignment for your class from one spreadsheet.
- Use your class roster to create and manage **pre-shared** student copies of a master Doc of any type (document, presentation, spreadsheet, PDF, etc.), or a folder of Documents in four handy sharing configurations:
  - **Project groups** - Great for jigsaws! Allows for different starter docs by student group.
  - **Individual - Differentiated** - Allows for different starter docs per individual by level.
  - **Individual - All the same**
  - **Whole class**
- Automatically grant **view-only** or **comment-only** privileges to the rest of the class to facilitate peer review protocols.
- Pre-organizes assignments into a folder of your choosing.
- Can copy and distribute whole folders full of Documents to students (with subfolders and files up to one level down)



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It all begins with what I call a Doctopus Control Spreadsheet that you created in which you create these 3 columns. Notice that in this simulation, I am putting LB and Bill Jones at Level A and so they will get a different worksheet from Jane, Mary and Sally at Level B.

Doctopus Control SS ☆			
File Edit View Insert Format Data Tools Help Doctopus L			
fx   NAME			
	A	B	C
1	NAME	EMAIL	GROUP OPTIONAL
2	LB	larrybirddoll@gmail.com	A
3	Jane Doe	summercore2@gmail.com	B
4	Bill Jones	summercore3@gmail.com	A
5	Mary Smith	summercore4@gmail.com	B
6	Sally King	summercore5@gmail.com	B
7			

Then you work through the 4 steps of Doctopus under the Doctopus menu that you now have. You get Doctopus once you install which I will show you on the next page.

Doctopus
Last edit was 45 minutes ago
Comments
Share

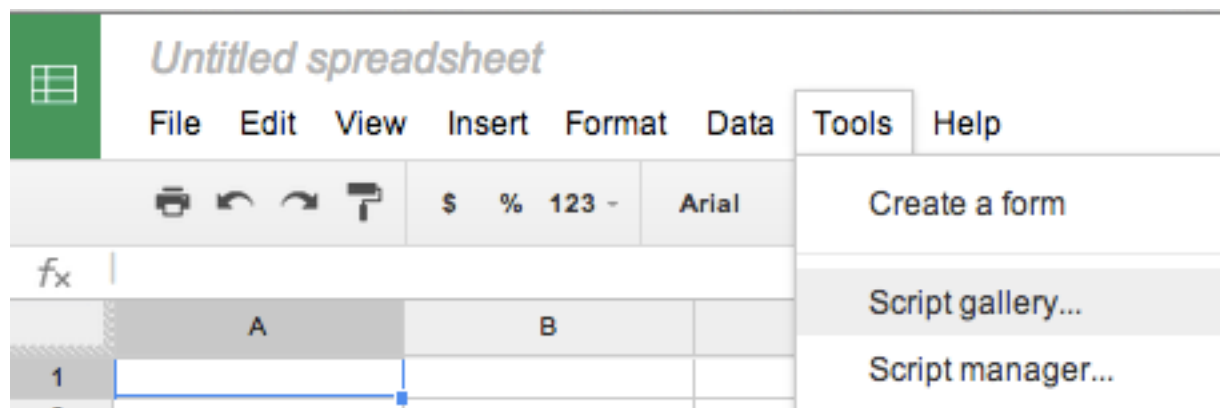
What is Doctopus?  
Step 1: Set up sharing basics  
Step 2: Choose what to copy and distribute  
Step 3: Choose destination folder, set up file naming and notifications  
Step 4: Copy and share the assignment

Refresh time of last edit  
Attach Goobric  
Embargo for grading: Set editors to view only  
Send personalized emails to students

Done with this assignment? Transfer document ownership to students

Installing Doctopus (after you start creating your CONTROL SPREADSHEET)

First go under the TOOLS menu to the choice directly under CREATE A FORM. You will see SCRIPT GALLERY and that is how you get DOCTOPUS.



Once you choose SCRIPT GALLERY, you either navigate or just type in Doctopus and get this screen where you install the latest version (not the North Korean one).

## Script Gallery

### Public

- Featured
- Business
- Calendars and Schedules
- Conversions and Calculations
- Education**
- Fun and Games
- Personal Finance
- Statistics
- Miscellaneous

### Policy

Doctopus

#### Doctopus North Korea Number One (9/7/13)

Doctopus North Korea Number One is a version of the popular Doctopus teacher workflow tool that uses APIs compatible with the fictionally controlled IT environments of many large school districts in the United States.

[nvscripts@gmail.com](mailto:nvscripts@gmail.com)

[Help page](#)

Info

Install

#### Doctopus V4.2.6 (9/9/13)

Doctopus is a helper app for managing and rubric scoring student work in Google Docs. Improved workflow for sharing, organizing, tracking, feedback.

[nvscripts@gmail.com](mailto:nvscripts@gmail.com)

[Help page](#)

Info

Install



Okay, so back to Step 1 of usage where you specify whether all of your students get the same worksheet or if you have several different levels. Look at the button below that says INDIVIDUAL - DIFFERENTIATED.

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## Step 1: Set up sharing basics

Doctopus uses a student list with Google email addresses to create, manage, and streamline rubric-based grading of a class assignment.

### Desired sharing arrangement

Desired Doc sharing arrangement

Description

individual - differentiated

Creates one copy of a Doc for each student based on their level, as designated in a column on your roster.

Whole class access level

Individual student access level

In Step 2, you have the chance to specify WHICH DOCUMENT for Level A and WHICH DOCUMENT for Level B.

## Step 2: Choose which documents to copy and distribute

Select the folder that contains your Document template(s).

Doctopus - Last edited 11/12/13 5:31 PM

Level

Item to copy for this student level

A

Document - Math Practice A

B

Document - Math Practice B

*Also, unlike Kaizena, your students do NOT need to install Doctopus. You install it and it works for you and they know nothing about it!*





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Here is Step 3 where Doctopus asks you WHAT FOLDER you want all the GD files to be in. Please remember that if you have 33 students, you will be creating 33 files each with a unique name. What I have done below is specified that all of my files are to be called Math Practice and then the **\$name** notation means that Sally's file name will be Math Practice Sally King and Jane's file name will be Math Practice Jane Doe.

### Step 3: Choose destination folder, set up file naming and notifications

Select a destination folder for the copied files.

Doctopus - Last edited 11/12/13 5:31 PM

—OR—

Create folder named

Doctopus Assignment for 11/13/13

Use these variables to substitute spreadsheet values into any of the fields below. Variables must be separated from other text with spaces.

\$name

\$email

\$groupOptional

How do you want the file(s) named.

Math Practice \$name

☒ Notify document EDITORS immediately upon sharing and re-sharing.

Recipient email address(es).

\$email

Email subject

I've shared you on a document

Include a note

From Mr. Bergen — please get this math worksheet done by Friday.

So Doctopus keeps track of all of the student files and gives you links on one organized spreadsheet to all the student files. With a few choices, you can impose a deadline for your students and change their access so if they miss the deadline, they can no longer type onto their individual worksheet.



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Here is Step 4 where Doctopus summarizes what you have specified in the first 3 steps and says to you "are you ready to do it?"

#### Step 4: Copy and share docs



**Doctopus says: Please review your settings before running**

Doc sharing configuration	individual - differentiated	
Whole class access level	no access	
Individual student access level	allow edit	
Items to be copied and shared	Differentiation Level	Item to be shared
	A	Document - Math Practice A
	B	Document - Math Practice B
Sample notification email	To:	larrybirddoll@gmail.com
	Subject:	I've shared you on a document
	Body:	<p>You are now an editor on the document {Link to document title here}</p> <p>From Mr. Bergen — please get this math worksheet done by Friday.</p>

Here is my Doctopus Folder after this is all done. Please note that the computer created 5 of the files below (all except Doctopus Control SS and Math Practice A and Math Practice B).

My Drive ▶ Doctopus		
<input type="checkbox"/>	TITLE	OWNER
<input type="checkbox"/> ☆	Doctopus Control SS	me
<input type="checkbox"/> ☆	Math Practice Sally King Shared	me
<input type="checkbox"/> ☆	Math Practice Mary Smith Shared	me
<input type="checkbox"/> ☆	Math Practice Bill Jones Shared	me
<input type="checkbox"/> ☆	Math Practice Jane Doe Shared	me
<input type="checkbox"/> ☆	Math Practice LB Shared	me
<input type="checkbox"/> ☆	Math Practice B	me
<input type="checkbox"/> ☆	Math Practice A	me





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Be well everyone and hope you stay in touch. Teaching you and getting to know all of you has been a real joy. I wish you the best of success with your computer usage and your careers. Even though our 30 minute phone sessions/teaching sessions end this Friday 11/22, if I can help you at some point in the next 33 years by email or a 5 minute phone call, I would be glad to! Be well, everyone! Steve

