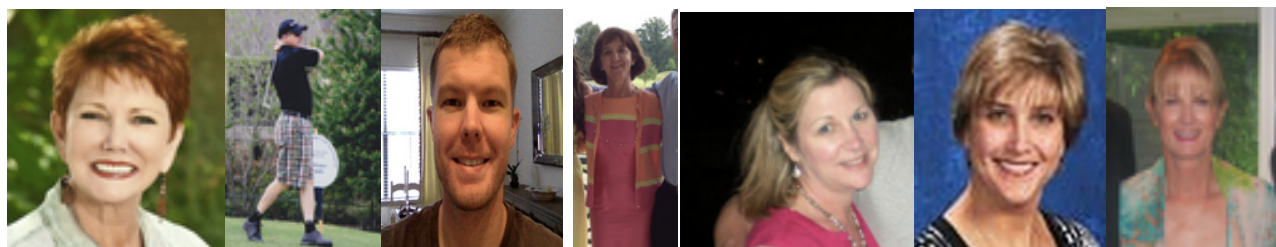


## LESSON 5: October 21-28

Vocabulary for our Wiki: Connect Apps, Flippity, Kaizena

Hello everyone (Barbara, Bob, Connor, Jo, Lisa, Terri and Wynnette)



Team 1 - Jo and Connor (FL and TX)

Team 2 - Lisa and Wynnette (TX and FL)

Team 3 - Bob and Barbara and Terri (TX and WA and TN)

Google Sites shared with me to date:

Barbara -- *send me the URL -- sorry if I missed your email*

Bob -- *send me the URL -- sorry if I missed your email*

Connor -- *send me the URL -- sorry if I missed your email*

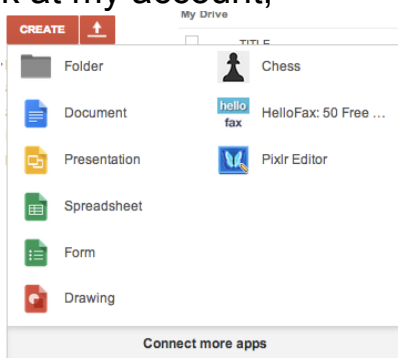
Jo: [sites.google.com/site/55joh55/](https://sites.google.com/site/55joh55/)

Lisa *send me the URL -- sorry if I missed your email*

Terri: [sites.google.com/site/06terris06/](https://sites.google.com/site/06terris06/)

Wynnette: [sites.google.com/site/33wynn33/](https://sites.google.com/site/33wynn33/)

We begin Lesson 5 with several of the many extensions of GD. Yes, there are extensions of GD. You can see these by going to CONNECT MORE APPS under the CREATE option. If you look at my account,



you will see that I have added Chess, Hello Fax and Pixlr to my account. Another one that I have added that I want to teach you this week is called Kaizena. You can also find info on the [kaizena.com](https://kaizena.com) website.

For your first HW assignment -- let us call it **HW 5.1** --I have shared a document written by the Larry Bird doll and you need to access it and leave a voice comment about it.

Here are my Kaizena videos. You can watch them before you read below or after or both! <http://youtu.be/srI9iCbFs8o> (4 min) and <http://youtu.be/IUaw2iN2M2Y> The first one shows you how I as teacher used Kaizena to evaluate the LB Doll paper while the second shows you how the LB Doll listened to the teacher eval.

Here are some videos from others since I think it is helpful to learn from others.

[http://www.youtube.com/watch?v=i1Xdhm\\_l8ng](http://www.youtube.com/watch?v=i1Xdhm_l8ng) (Jennifer Roberts 6 min)

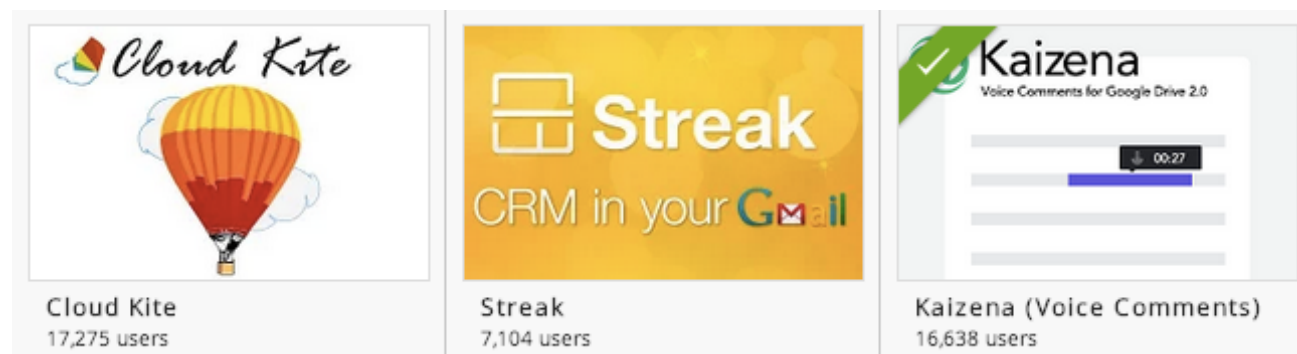
<http://www.youtube.com/watch?v=pwc-7RNvesg> (Greg Mcverry 4 min)

<http://www.youtube.com/watch?v=mffekzqmhoU> (John Hardison 4 min)

Some people seem to pronounce "kai-zeena" while others pronounce it "kai-zeh-na" but I found a video <http://www.youtube.com/watch?v=3MnshZ-Cdp4> that gave me the definitive answer. It is indeed "kai-zeh-na" so I apologize for my mispronouncing it on my first video! By the way, "Kaizen" refers to a Japanese philosophy of continuous improvement or "good change."

To boost your GD with Kaizena, you can EITHER

a) Connect More Apps and choose Kaizena which is about 40% down on the scroll bar on the right hand side



b) or you can go to [Kaizena.com](http://Kaizena.com) and choose ADD DOC



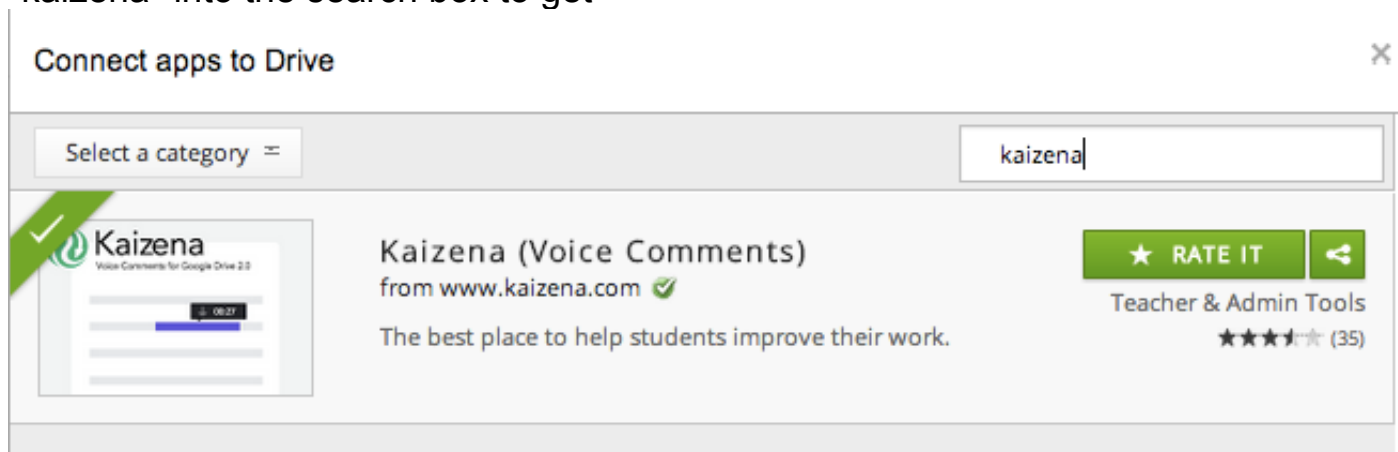
Here is a screen snapshot of the feature on Kaizena.com. If you use this method, you will choose ADD DOCUMENT and then

## Documents

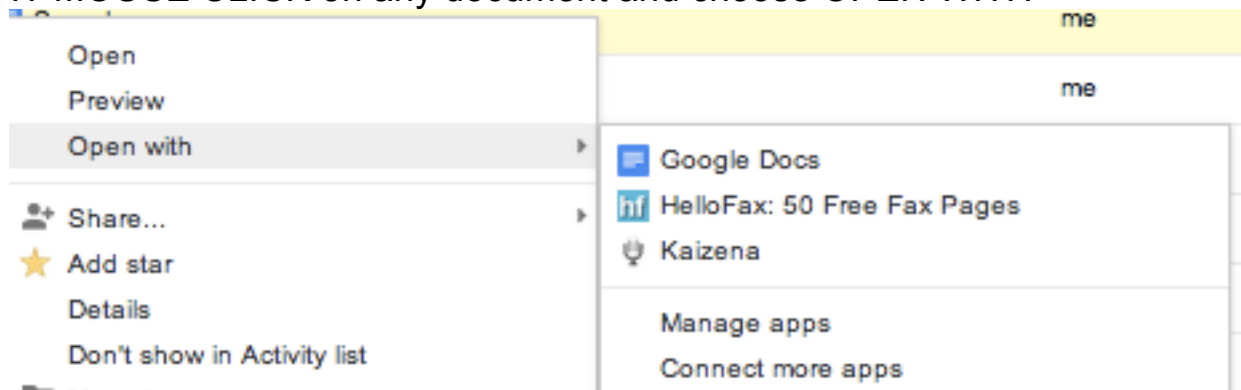
[Add document](#)

give it the name of the file. Then you can audio record any section you highlight.

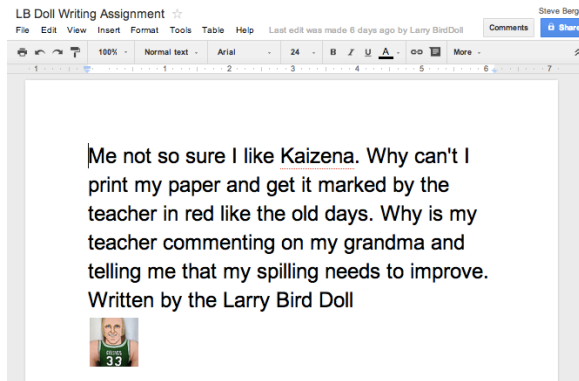
Alternatively, once you have the "student file" you can go to CREATE, then CONNECT MORE APPS and scroll down. Or you can type the 7 letter word "kaizena" into the search box to get



Once installed (and you need to give it permission to access your GD), you can then RIGHT MOUSE CLICK on any document and choose OPEN WITH



I have shared the document called **LB Doll Writing Assignment** with as many of your emails as I have access to. Let me know if you don't have access to it. That is the first HW assignment -- to use Kaizena to voice record about Larry's writing.



Me not so sure I like Kaizena. Why can't I print my paper and get it marked by the teacher in red like the old days. Why is my teacher commenting on my grandma and telling me that my spilling needs to improve. Written by the Larry Bird Doll

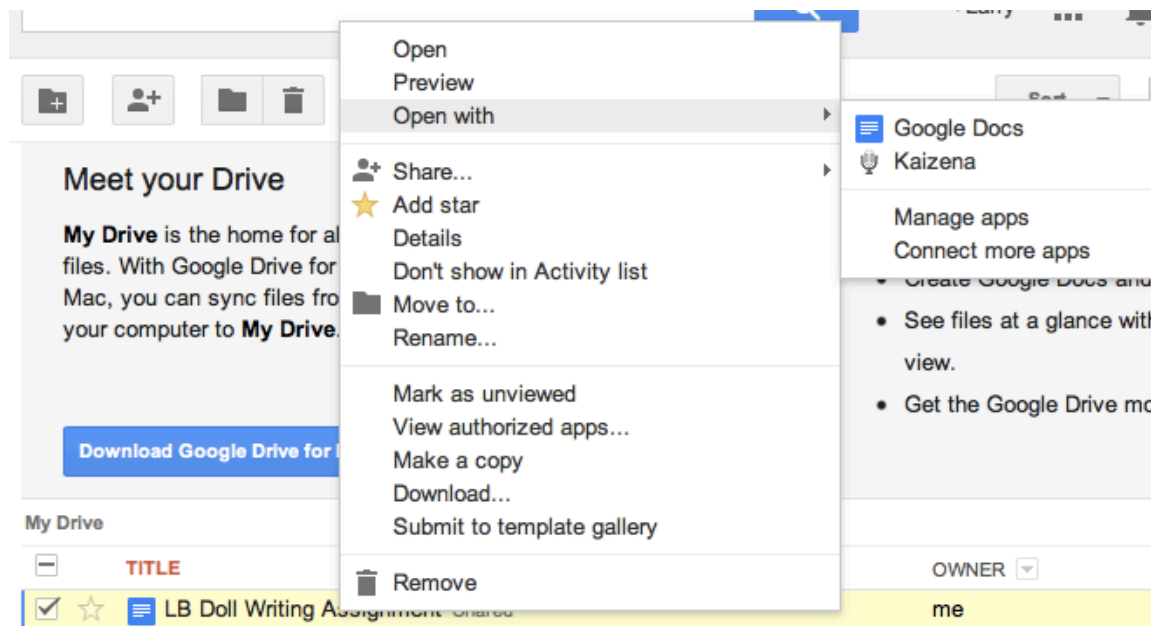


On the left is the LB Doll document when opened in a regular way via GD.

On the right the same document when you choose OPEN WITH via the right mouse click after Kaizena is installed. Those of you on a Mac know, I hope, that "control-click" is the same as "right mouse click." This is really important so let us make sure you get it.

Step 1: you right mouse click on the document in your GD menu

Step 2: you choose OPEN WITH and select Kaizena



With the Kaizena view you can see (and hear) the voice comments on this document.

By the way, here is what Larry (or one of your students) would see when he or she opens up the file. Notice the green "view feedback" button.

View Feedback

Me not so sure I like Kaizena. Why can't I print my paper and get it marked by the teacher in red like the old days. Why is my teacher commenting on my grandma and telling me that my spelling needs to improve. Written by the Larry Bird Doll



So the first assignment -- **HW 5.1** -- is to install and use Kaizena and add one voice comment to the shared document called **LB Doll Writing Assignment** that I have shared with you

**Second assignment** -- **HW 5.2** -- is to create a WP document in which you write **with errors** in the style of a weak sixth grader. Share this document with both me and your team partner(s). Each of us will leave voice comments on the document.

So **HW 5.2** has two aspects to it. Each of the 7 of you needs to write a paragraph and SHARE it with your partner(s) and me. Below are the email addresses to use.

And then when your partners(s) share with you, you must use Kaizena to voice record a few comments.

Team 1 - Jo and Connor (FL and TX)

Connor -- [connorcook449@gmail.com](mailto:connorcook449@gmail.com)

Jo -- [jach247a@gmail.com](mailto:jach247a@gmail.com) and [jholder@holynametestpa.org](mailto:jholder@holynametestpa.org)

Team 2 - Lisa and Wynnette (TX and FL)

Lisa -- [lmcdermott@stfrancishouston.org](mailto:lmcdermott@stfrancishouston.org)

Wynnette -- [wynn35@aol.com](mailto:wynn35@aol.com) and [wbhhampton@gmail.com](mailto:wbhhampton@gmail.com)

Team 3 - Bob and Barbara and Terri (TX and WA and TN)

Barbara -- [Barbara.frandeen@bush.edu](mailto:Barbara.frandeen@bush.edu)

Bob -- [rdwismer@gmail.com](mailto:rdwismer@gmail.com)

Terri -- [Schulzt06@gmail.com](mailto:Schulzt06@gmail.com)

And then **HW 5.3** is to use Kaizena to voice record a response to your partner. My request is that you email your partner(s) and cc me with each of the pieces of the assignment so that I have a record of it. Thanks!

## OPTIONAL ASSIGNMENT on FLIPPITY

Below is an optional lesson [5.5](#) on Flippity, another tool that works with GD. I want to be careful giving you too many required things so by making some work optional, I can offer you more things over the second half of our course without feeling guilty!

Flippity lets you take a 2 column spreadsheet from GD and turn it into flip cards!

Amazingly easy and cool! Try it (if you have time) and send me the URL!

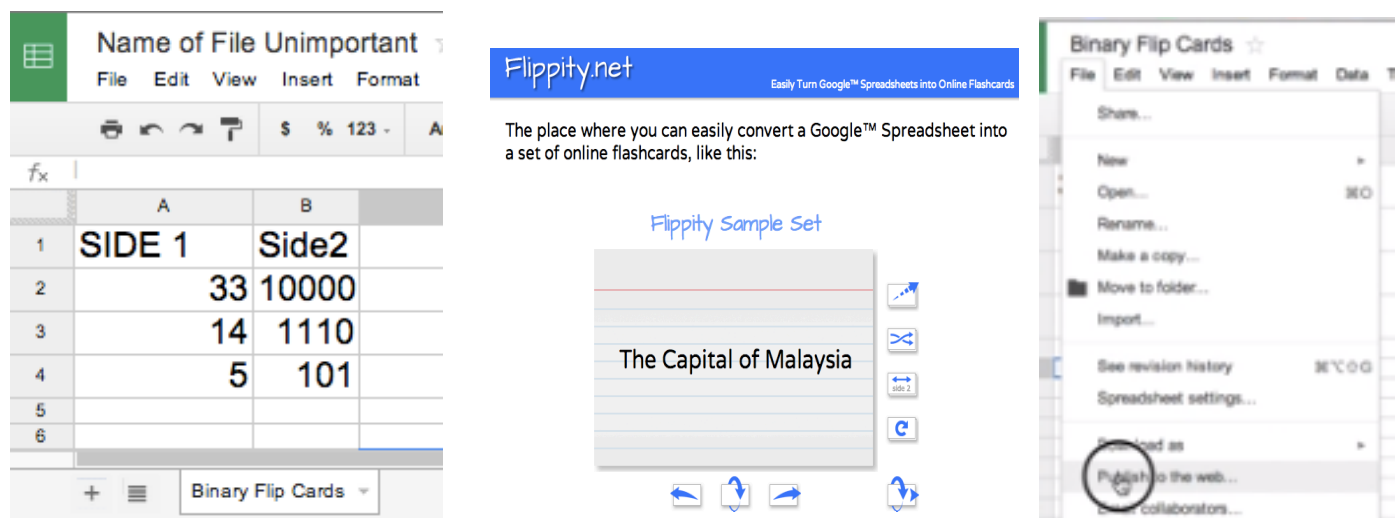
My instructional video is at <http://youtu.be/nrXYb8GjnI0>

The website is [Flippity.net](http://Flippity.net) (not com).

Step 1 -- You make a 2 column spreadsheet as you see on the left. The top items must say SIDE 1 and SIDE 2 but it does not matter if uppercase or lowercase or whether it says SIDE1 or SIDE 1 with a space.

Step 2 -- You go under FILE and choose PUBLISH TO WEB (see the right picture)

Step 3 -- You copy the URL of your published location and paste into Flippity.net



The first screenshot shows a Google Spreadsheet titled 'Name of File Unimportant'. The spreadsheet has two columns, A and B. The first row contains 'SIDE 1' and 'Side2'. The second row contains '33' and '10000'. The third row contains '14' and '1110'. The fourth row contains '5' and '101'. At the bottom of the spreadsheet, a dropdown menu is open showing 'Binary Flip Cards'.

The second screenshot shows the Flippity.net website. The title is 'Flippity Sample Set'. Below the title is a preview of a flip card with the text 'The Capital of Malaysia'.

The third screenshot shows the Google Spreadsheet 'File' menu. The 'Publish to the web...' option is circled.

Note: If you want the name of the creation to be special, you must **RENAME** the worksheet (not the file name) to be as desired. See where I have typed **BINARY FLIP CARDS** at the bottom of my worksheet on the left in above picture.





summercore

Finally for our team assignment which I will call **8.1** and is due by November 11th.

Because this required assignment will involve phone calls (or skypes or google hangouts or team viewer) with a person or persons not in your state, this assignment is due in three weeks on November 11th when we get to Lesson 8.

**HW 8.1** The assignment is to connect with your team partner(s) and jointly write a paragraph or two on our wiki about one of the GD apps that you find intriguing and that all of you explore.

This assignment is to work with your assigned partner and pick a new Google Doc app from the collection of dozens which I have included below.

This is a team partner activity and is not due until November 11th. Here are the partners again.

Team 1 - Jo and Connor (FL and TX)

Team 2 - Lisa and Wynnette (TX and FL)

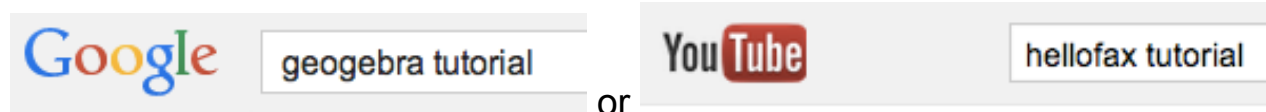
Team 3 - Bob and Barbara and Terri (TX and WA and TN)

The implicit goal is to get you to have a connection with someone else in our course who is outside of the state you live in. I want you to talk or skype or google hangout with another person. I am glad to help you if you want. For the team of three, I can easily give you access to the Summercore conf phone number so you can all dial in to a certain number and have a 3 way phone call (or you can use Google Hangout).

The explicit goal is for the rest of us to learn a bit from your team about something that the 2 (or 3) of you found interesting.

On the next few pages, you will find the apps for which you and your partner(s) will choose **1** (just one) and FIO ("figure it out") as a team.

Once you identify which one you and your partner(s) have chosen, you can learn about it by going to YouTube or Google and typing



# Google Docs & Drive



# Lesson 5 page 8

<p><b>PicMonkey</b> Photo editing made of win. 769,471 users</p>	<p><b>Lucidchart: Diagrams Onl...</b> ★★★★★ (1696)</p>	<p><b>AutoCAD 360</b> ★★★★★ (1534)</p>
<p><b>Pixlr Express</b> 436,283 users</p>	<p><b>Pixlr Editor</b> 693,590 users</p>	<p><b>WeVideo - Video Editor a...</b> 309,745 users</p>
<p><b>Floorplanner</b> 385,237 users</p>	<p><b>GeoGebra</b> Dynamic Mathematics 304,452 users</p>	<p><b>Drawings in Google Drive</b> 272,100 users</p>

<p><b>Forms in Google Drive</b> Google Forms 400,699 users</p>	<p><b>draw.io (Diagramly)</b> ★★★★★ (311)</p>	<p><b>Free Faxing &amp; Signing</b> <b>hello fax</b> HelloFax: 50 Free Fax Pag... 316,309 users</p>
<p><b>Loupe Collage</b> ★★★★★ (559)</p>	<p><b>UJAM - Make your music.</b> 200,245 users</p>	<p><b>MindMeister</b> Mind Mapping. Brainstorming. 204,188 users</p>
<p><b>Cacoo - Diagramming &amp; R...</b> 281,676 users</p>	<p><b>Smartsheet Project Mana...</b> 185,551 users</p>	<p><b>Gantt for Google Drive</b> FREE project scheduling 216,390 users</p>







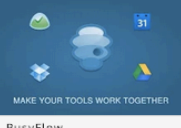


<p><b>Fusion Tables in Google Drive</b> Fusion Tables (experimen... 129,850 users</p>	<p><b>RealtimeBoard: Whiteboa...</b> 92,213 users</p>	<p><b>Music Player</b> for Google Drive 82,003 users</p>
<p><b>Script in Google Drive</b> Google Apps Script 181,025 users</p>	<p><b>Hojoki</b> ★★★★★ (114)</p>	<p><b>ShiftEdit</b> The Online IDE 109,983 users</p>
<p><b>Drive Notepad</b> 113,425 users</p>	<p><b>Video Converter</b> 47,927 users</p>	<p><b>Pro Translate</b> 39,911 users</p>








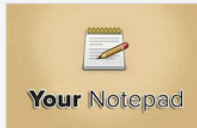

<p><b>DriveTunes</b> 86,408 users</p>	<p><b>Balsamiq Mockups</b> ★★★★★ (253)</p>	<p><b>CloudConvert</b> 31,467 users</p>
<p><b>HeapNote Student</b> 57,784 users</p>	<p><b>Zoho Writer</b> 92,924 users</p>	<p><b>HelloSign: Online signatu...</b> 70,590 users</p>
<p><b>DocuSign</b> 81,972 users</p>	<p><b>Marqueed Web App</b> ★★★★★ (65)</p>	<p><b>Simplebooklet</b> ★★★★★ (83)</p>







<p><b>Audio Converter</b> 32,918 users</p>	<p><b>RightSignature</b> ★★★★★ (75)</p>	<p><b>Lucidchart for Education</b> 72,855 users</p>
<p><b>Googulator</b> 13,375 users</p>	<p><b>StackEdit</b> 13,751 users</p>	<p><b>Drive Template Gallery</b> 28,792 users</p>
<p><b>DriveConverter</b> 42,373 users</p>	<p><b>OpenOffice Document Reader</b> 59,206 users</p>	<p><b>FullContact beta</b> ★★★★★ (85) FullContact keeps your contact information current. Start using a better address book. <a href="#">+ CONNECT</a></p>







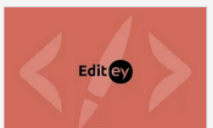
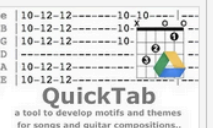

<p><b>MindMup</b> 14,899 users</p>	<p><b>Conceptboard</b> 59,081 users</p>	<p><b>Office</b> 22,394 users</p>
<p><b>Zoho Sheet</b> 51,833 users</p>	<p><b>HeapNote Teacher</b> 25,091 users</p>	<p><b>Heap Note</b> 21,107 users</p>
<p><b>Zoho Show</b> 32,717 users</p>	<p><b>Powtoon</b> 13,130 users</p>	<p><b>Pixorial Video</b> 38,147 users</p>




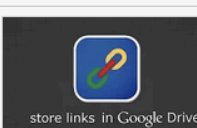
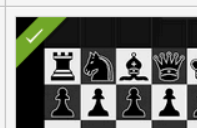
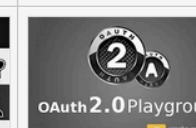
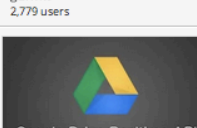
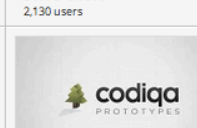
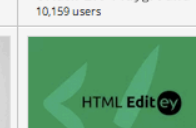



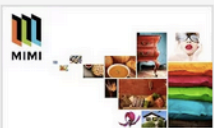

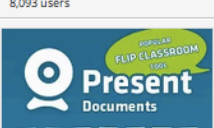
 Presentation Remote 18,024 users	 multifolder 6,507 users	 Plotly Online Graphing 9,579 users
 Open As PDF 12,161 users	 All Your Music On All Your Devices MyMusicCloud 29,369 users	 Form+ Create easy to use forms; easily Form+ 21,290 users
 BusyFlow 91,322 users	 PDFUnlock! 13,102 users	 Neutron Drive Code Editor Neutron Drive 17,612 users



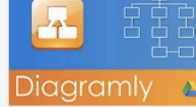





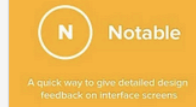



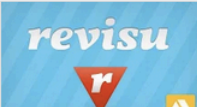


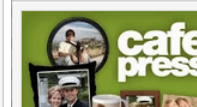

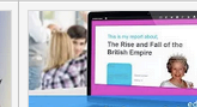
 Fast HTML5 Animations HTML5 Animation & Widg... 16,771 users	 JavaScript Editey 7,121 users	 Maps Jedi 14,182 users
 Heap Note-It 13,311 users	 CloudMagic Web 11,629 users	 PowToon Edu 10,672 users
 JotForm EASIEST FORM BUILDER JotForm 6,582 users	 Your Notepad 2,694 users	 Simple Gantt Charts SmartSheet 5,943 users



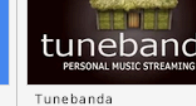
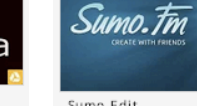
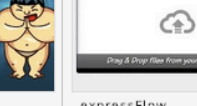
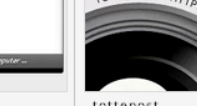



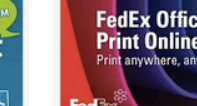


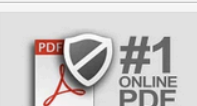

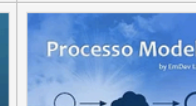

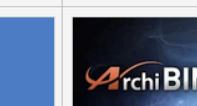
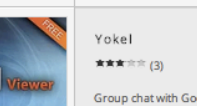

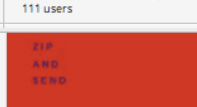
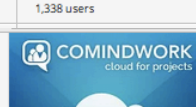

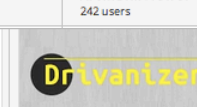

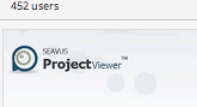
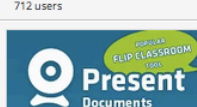
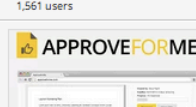
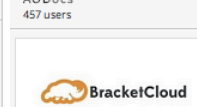
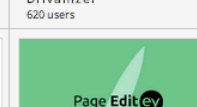
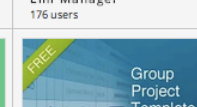
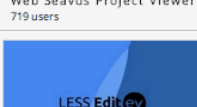
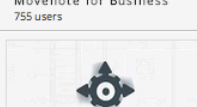
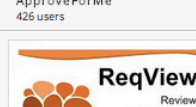

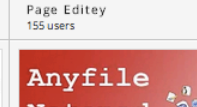
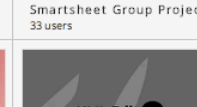
 Lucidpress Lucidpress Layout and De... 1,469 users	 Streak CRM in your Gmail 7,104 users	 Cloud Kite 12,275 users
 Drive voice recorder 5,178 users	 Kaizena Voice Comments for Google Drive 2.0 16,638 users	 TWISTEDWAVE TwistedWave 17,170 users
 Sumo.Fm	 Spreadshirt Designer for Google Drive	 PDFSplit!

 Sketchboard.Me 12,030 users	 VideoNotes 7,562 users	 Whiteboard. Finally in your browser. Realtimeboard for Educat... 2,345 users
 PDFMerge! 6,052 users	 Realtime Cube 2,215 users	 Coordinate Anything SmartSheet Office Collab... 11,012 users
 Editey 4,527 users	 QuickTab a tool to develop motifs and themes for songs and guitar compositions... QuickTab 5,193 users	 Present Documents Movenote for Google Driv... 7,980 users

 LiquidPlanner Project Ma... 6,145 users	 Sales Pipeline Management SmartSheet Sales 5,659 users	 Ultradox 11,522 users
 store links in Google Drive gLinks 2,779 users	 Drive Chess 2,130 users	 OAuth 2.0 Playground 10,159 users
 Google Drive Realtime AP... 4,322 users	 codiqa PROTOTYPES Codiqa Prototypes 8,353 users	 HTML Editey 3,455 users

 ERPAG All-in-one business ERP solution ERPAG CRM 4,691 users	 the little memory remember the little things in your life. the little memory 3,366 users	 MIDI 2 MP3 MIDI 2 Mp3 Converter 6,340 users
 MIMI 8,093 users	 Picto4me AAC Communica... 1,827 users	 Collaboration Tools for HR SmartSheet HR 6,692 users
 Present Documents Movenote for Education 3,684 users	 ERPAG All-in-one business ERP solution ERPAG 4,853 users	 RingCentral CloudFax 5,009 users

 Difference 4,588 users	 Actual Reports 4,310 users	 Diagramly draw.io - Realtime (beta) 4,072 users	 AudioBox Streams media from Google Drive. 2,863 users	 Creative Image Clipper 1,601 users	 Owlsee textReader 2,614 users
 Mail Merge 3,513 users	 Tiny Gallery 3,537 users	 Notable A quick way to give detailed design feedback on interface screens 3,563 users	 Present Documents Movenote for Marketing 3,230 users	 fsProject Professional Project Scheduling 1,550 users	 Xamun: Online Work Platf... 2,334 users
 Revisu 3,505 users	 PDFRotator! 2,529 users	 RationalPlan Project Man... 3,040 users	 CafePress Drive 2,139 users	 MindMaze 513 users	 Simplebooklet EDU 2,144 users

 Innovade Armor Encryption 678 users	 CSS Editey 2,168 users	 Tunebanda PERSONAL MUSIC STREAMING 1,126 users	 Sumo Edit 2,202 users	 expressFlow 1,731 users	 tottepost 2,120 users
 Letter Feed Effortless Team Collaboration 323 users	 CoSign Digital Signatures 1,371 users	 Movenote for Sales 1,159 users	 FedEx Office Print Online 1,695 users	 Smartsheet Web Forms 910 users	 We Write a Story 711 users
 PDFProtect! 1,397 users	 Smartsheet Class Syllabus 111 users	 Processo Modeler 1,338 users	 Quick-Tree 908 users	 ArchiBIMViewer 242 users	 Yokel Group chat with Google Drive integration for slackjawed-yokels 3 users
 Pinteract 452 users	 Zip and send 712 users	 Comindwork Project Man... 1,561 users	 AODOCS 457 users	 Drivanizer 620 users	 EmI Manager 176 users
 Web Seavus Project Viewer 719 users	 Movenote for Business 755 users	 ApproveForMe 426 users	 BracketCloud 184 users	 Page Editey 155 users	 Smartsheet Group Project... 33 users
 LESS Editey 671 users	 Planstery 336 users	 ReqView Desktop 379 users	 LumDocs 128 users	 Anyfile Notepad 3 users	 XML Editey 101 users

## Homework Summary

Assignment 5A: Read this handout

Assignment 5B: Watch the videos mentioned above highlighted in yellow and double-posted onto [summercore.com/videos](http://summercore.com/videos) for redundancy and convenience.

Assignment 5C: Schedule a 30 minute phone call or skype with me

Assignment 5D: A few new things to contribute/modify to our WIKI this week located at the [tinyurl.com/sconlinegd](http://tinyurl.com/sconlinegd) webpage.

Assignment [5.1](#): Install Kaizena and voice comment on the LB writing document

Assignment [5.2](#): Create a WP document with errors and share with your partner(s) and me. Send an email to alert us you have done this (nothing wrong with redundancy). This will create a partnership email chain which is important.

Assignment [5.3](#): Respond with voice comments to the WP document your partner shared with you. This will continue the partnership email chain.

Assignment [5.4](#): Send me the URL of your Google Site from Lesson 4 -- nothing new to add to your Google Site until I see your websites and have the URLs

Barbara Bob Terri Connor (*sorry if you did and I missed the email*)

Optional lesson [5.5](#) and assignment on Flippity. Make a sample set of flip cards!

Assignment [8.1](#): Team assignment due in 3 weeks involving choosing 1 new GD app and learning it and writing about it as a group on the wiki.

Have a good week!

Steve



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